



## EMPLOYMENT OPPORTUNITY

**TITLE:** ***DIRECTOR OF OPERATIONS AND MAINTENANCE  
(EXEMPT)***

**FINAL FILING  
DATE:** **Until Filled**

**JOB  
DESCRIPTION:** The California High-Speed Rail Authority (Authority) has an opening for an exempt, full-time Director of Maintenance and Operation. Under the general direction of the Assistant Chief Program Manager, the Director of Operations and Maintenance is responsible for advancing the Authority's implementation of the High-Speed Rail program. The incumbent will work closely and collaboratively with multiple Authority departments and Program Management staff and consultants in the development and execution of actions necessary for high-speed rail operations and on-going asset management. The incumbent has responsibility for the High-Speed Rail System's safety, security, operations, and maintenance activities.

### **KNOWLEDGE AND ABILITIES:**

Knowledge of: Railroad operations and maintenance requirements; working with rail providers by contract; Operations and Maintenance cost estimating and budgeting practices; capital renewal and replacement practices of operations and maintenance input throughout the project delivery process from design, construction and operations; procurement and financial opportunities and options; principles and techniques of personnel management and supervision; the Authority's equal employment opportunity and labor relations objectives; a manager's role in safety, health, equal employment opportunity, and labor relations and the processes available to meet these program objectives.

Ability to: Administer a program; plan and direct multi-disciplined work across multiple departments; analyze situations accurately and take effective action; address an audience effectively; present comprehensive reports and prepare correspondence; communicate effectively; effectively contribute to the Authority's safety, health, equal employment opportunity, and labor relations objectives.

### **DESIRABLE QUALIFICATIONS:**

- Experience with high-speed rail or related rail operations in a senior management position in Rail Operations in California and/or North America; major regional and federal transportation agencies on program and project development, operations and maintenance planning, and funding.
- Experience at the managerial level with extensive knowledge of principles, practices and trends of operations and maintenance planning, high-speed rail planning and design, and intercity transportation.
- Experience at the managerial level with extensive knowledge of principles, practices and trends of state and federal review processes, public administration, organization and management including all applicable Federal codes and regulations.
- Experience at the managerial level with demonstrated strong management, analytical and decision making skills and ability to work and communicate with diverse and multi-disciplinary staff, federal, state and local officials and rail stakeholders about Authority issues regarding planning major transportation projects.
- Experience at the managerial level with various procurement strategies that may be employed to utilize contract operators for rolling stock, operations and infrastructure

- Knowledge of Authority organization, operations and relevant policy issues.
- Experience at the managerial level with demonstrated exceptional written and oral communications skills.

**WHO MAY APPLY:**

This is an exempt position appointed by Governor Edmund G. Brown Jr.. All interested candidates must submit by mail a cover letter, completed standard State of California application (STD. 678), resume, the name and telephone number of at least three references and a Statement of Qualifications (SOQ) in order to be considered for this position. The SOQ is a narrative discussion of your education, training, experience, and skills as it relates to the duties that are described in the duty statement. The SOQ reflects each candidate's qualifications as well as his/her ability to present information clearly and concisely in writing. The SOQ should be typed and no more than two pages in length. Resumes do not take the place of the SOQ.

All applications will be reviewed; however, only the most qualified candidates will be interviewed. Applicants must include PARF# 46-5-071 and Director of Operations and Maintenance 311-001-6561-001 in the "Job Title" section of the STD. 678. In addition, applicants must attach an SOQ or any additional attachments as noted in this job bulletin.

Applications received without the above information, or incomplete, may not be considered for review.

**SEND  
APPLICATIONS  
TO:**

California High-Speed Rail Authority  
Attention: Human Resources  
770 L Street, Suite 620 MS-4  
Sacramento, CA 95814

For a copy of the complete duty statement contact: [humanresources@hsr.ca.gov](mailto:humanresources@hsr.ca.gov) or view our career opportunities page at:

[http://www.hsr.ca.gov/About/Careers/current\\_job\\_openings.html](http://www.hsr.ca.gov/About/Careers/current_job_openings.html)