



State of California – The California Natural Resources Agency
Central Valley Flood Protection Board



EXECUTIVE OFFICER, CENTRAL VALLEY FLOOD PROTECTION BOARD

\$11,400 – \$12,928

Exempt Appointment

Final Filing Date: July 7, 2015

The Central Valley Flood Protection Board has statutory authority over the State Plan of Flood Control facilities (SPFC), designated floodways and regulated streams in the Central Valley. The Board regulates encroachments on the system by issuing permits and initiating enforcement action when necessary to maintain the integrity of the levees and floodways that protect the valley's people and property. The Board also serves as the non-federal sponsor to the United States Army Corps of Engineers on large scale joint state-federal levee improvement projects and assists the more than one hundred local maintaining agencies that operate and maintain the SPFC. The Board is responsible for adopting and implementing the Central Valley Flood Protection Plan and holds title to an array of real property through the Sacramento-San Joaquin Drainage District. The Board conducts regular meetings, workshops and tours, providing a forum for stakeholders.

The CVFPB is governed by a Board of seven, Governor-appointed and Senate-confirmed members, plus two non-voting ex-officio members from the California Legislature.

POSITION DESCRIPTION

The Executive Officer (EO) is responsible for the consistent achievement of the Board's mission and objectives, the implementation of a long-term strategy for success, and leadership of a highly skilled professional staff consisting of engineers, environmental scientists and support staff. The (EO) is the principal contact and must have sound working relationships with the Natural Resources Agency, the Department of Water Resources, the US Army Corps of Engineers, the California State legislature, other partners and stakeholders, and the public. The EO provides organizational leadership, staff direction, coordination with state and federal partners and stakeholders; the development of proposed internal policies and procedures for the Board's review and concurrence, implementation of Board directives and development of future strategies for Board approval and is responsible for consistent achievement of the Boards mission and objectives.

Under direction of the Board Members, the Executive Officer will have a wide variety of roles and responsibilities, including (but not limited to) the following:

- Ensure compliance with federal laws and regulations, as well as State law affecting CVFPB operations
- Maintain a working knowledge of significant developments and trends in flood control, and see that the Board is kept fully informed about all other activities in the Central Valley affecting the State Plan of Flood Control, the SSJDD, or other areas within the Board's jurisdiction
- Inform the Board and Executive Committee leadership about staff projects and achievements toward implementation of the Board's strategic plan and the Central Valley Flood Protection Plan
- Develop and maintain sound financial practices and work with staff, DWR (pursuant to the MOA) and the Board to prepare the annual budget and ensure that the CVFPB operates within State budget regulations, rules and guidelines
- Develop and maintain a long term financing plan for financial stability for the CVFPB and ensure the public safety statutory mandates can be accomplished with allocated resources

DESIRABLE QUALIFICATIONS

The Executive Officer must be a highly competent and experienced professional with a demonstrated track record of successful managerial and policy accomplishments.

Qualified candidates will be expected to work well within the political environment, possess a high level of integrity, and be inclusive, transparent, and engaging.

A Bachelor's degree is required and an advanced degree in public policy, law, administration, political science, engineering or the environmental sciences is preferred.

In addition to the previously stated requirements, the Board wishes to attract individuals who also possess the following knowledge, characteristics, and competencies:

- Ability to understand, prepare, present and implement a government budget, regulations, rulemaking, and public policy
- Management experience with responsibility for development, execution, and evaluation of major programs, policies, and staff development
- Experience working with and/or in taking direction from a board or committee
- Knowledge of flood policy issues, mandates, laws, opportunities, and challenges facing California
- Demonstrated ability to work within an organizational or governmental structure
- A collaborative approach to problem solving and the ability to facilitate coalition building
- Possesses a high level of initiative, dependability, tact, sound judgment, and adaptability
- High ethical standards; a person of exceptional character who naturally earns the confidence and trust of others
- Ability to maintain a climate that attracts, keeps, and motivates a diverse staff of top quality people
- Is outgoing, has excellent communication skills, and is able to work effectively with diverse groups of people

CONDITIONS OF EMPLOYMENT

The Executive Officer, Central Valley Flood Protection Board is subject to appointment by the Board members of the CVFPB, and is an "Exempt" position.

COMPENSATION AND BENEFITS

Salary Range: \$11,400 - \$12,928

Benefits: Medical, dental, vision, life insurance, retirement program under the California Public Employees' Retirement System (CalPERS), vacation and sick leave or annual leave, and 11 holidays observed annually.

HOW TO APPLY

Qualified persons must complete a State application (Std. 678) with complete work history, resume, and one-page Statement of Qualifications (the SOQ is a separate typed document in Arial 12 pt. font (1 page maximum) which addresses the candidate's knowledge, skills, experience, and education as it relates to the qualifications listed in the Job Description) for submittal to:

Central Valley Flood Protection Board
Attention: Lucy Montgomery
3310 El Camino Ave. Room 151
Sacramento, California 95821

The application, resume and the Statement of Qualifications must be postmarked by the final filing date. Applications must have an original signature. Faxed or emailed applications will not be accepted for any reason. It is the personal responsibility of each candidate to submit their application materials within the timeframe and in the manner specified on this announcement.

For further information regarding this position, please contact Lucy.Montgomery@water.ca.gov

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE STATE WORKPLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

THE DEPARTMENT OF WATER RESOURCES IS AN EQUAL OPPORTUNITY EMPLOYER TO ALL, REGARDLESS OF RACE, ANCESTRY, COLOR, DISABILITY (MENTAL AND PHYSICAL), EXERCISING THE RIGHT TO FAMILY CARE AND MEDICAL LEAVE, GENDER, GENDER EXPRESSION, GENDER IDENTITY, GENETIC INFORMATION, MARITAL STATUS, MEDICAL CONDITION, MILITARY OR VETERAN STATUS, NATIONAL ORIGIN, POLITICAL AFFILIATION, RACE, RELIGIOUS CREED, SEX (INCLUDES PREGNANCY, CHILDBIRTH, BREASTFEEDING AND RELATED MEDICAL CONDITIONS), AND SEXUAL ORIENTATION.
