



## EMPLOYMENT OPPORTUNITY

**TITLE:** ***SOUTHERN CALIFORNIA DEPUTY REGIONAL DIRECTOR (EXEMPT)***

**FINAL FILING DATE:** **Until Filled**

**JOB DESCRIPTION:** The California High-Speed Rail Authority (Authority) has an opening for an exempt, full-time Southern California Deputy Regional Director position. Under the direction of the Southern California Regional Director, the Southern California Deputy Regional Director is responsible for implementing a community outreach program consistent with the National Environmental Policy Act and the California Environmental Quality Act for the high-speed rail project. The Southern California Deputy Regional Director promotes awareness, oversees and manages stakeholder and community outreach programs to inform the public of the activities and objectives of the High-Speed Rail Authority (Authority) as it carries out its mission of planning, designing, building and operating the high-speed rail system in California. The Southern California Deputy Regional Director is responsible for ensuring the high-speed rail project in Southern California continues forward on the planned schedule by developing and maintaining relationships with local residents, community based organizations, news organizations, and educational institutions. Builds strategies for communicating with local advocates to foster their continued involvement and support, and acts as a spokesperson for the Authority's activities in Southern California. The Southern California Deputy Regional Director will generate innovative ideas, originate action without instruction, and establish goals and priorities in the development of programs.

### **KNOWLEDGE AND ABILITIES:**

Knowledge of: Authority organization, operations and relevant policy issues. Demonstrates exceptional written and oral communication skills. Strong analytical and decision-making skills. Strong organizational skills to manage various activities and programs with multiple deadlines.

Ability to: Communicate with a diverse range of stakeholders about the Authority's positions on issues of concern in the region, to monitor and report stakeholder issues to the Southern California Regional Director and to propose strategies for managing those issues; develop and maintain a network of contacts to ensure an open exchange of information regarding the project in Southern California; formulate sound independent political judgments and to work cooperatively and effectively with diverse internal and external constituencies including the Southern California Regional Director and other top Authority administrators, community and business leaders, and elected officials; deal with sensitive and highly confidential information.

Manage the coordination of Authority leadership meetings with federal, state and local elected officials within Southern California. Prepare briefing materials to keep Authority leadership informed on important public policy, political, and budget issues, and recommend courses of action. Participates in legislative meetings and accompanies the Southern California Regional Director and other Authority leaders to these meetings when requested.

Develop relationships with local community based organizations, educational institutions, and the public to support a long-term strategy for recruiting, training and communicating with advocates to foster their continued involvement and support of the Authority.

**WHO MAY APPLY:**

This is an exempt position appointed by Governor Edmund G. Brown Jr.. All interested candidates must submit by mail a cover letter, completed standard State of California application (STD. 678), resume and the name and telephone number of at least three references in order to be considered for this position.

All applications will be reviewed; however, only the most qualified candidates will be interviewed. Applicants must include PARF# 46-5-161 and Southern California Deputy Regional Director 311-001-XXXX-XX in the "Job Title" section of the STD. 678.

Applications received without the above information, or incomplete, may not be considered for review.

**SEND  
APPLICATIONS  
TO:**

California High-Speed Rail Authority  
Attention: Human Resources – Southern California Deputy Regional Director 46-5-161  
770 L Street, Suite 620 MS-4  
Sacramento, CA 95814

For a copy of the complete duty statement contact: [humanresources@hsr.ca.gov](mailto:humanresources@hsr.ca.gov) or view our career opportunities page at: [http://www.hsr.ca.gov/About/Careers/current\\_job\\_openings.html](http://www.hsr.ca.gov/About/Careers/current_job_openings.html)