STATE OIL AND GAS SUPERVISOR – SACRAMENTO

$13,400-$13,802 per month

BACKGROUND – The Department of Conservation (DOC) ensures the safe exploration and development of energy resources. It oversees the construction, operation, and closure of oil, gas and geothermal wells, an important step in guarding drinking and agricultural waters against pollution. DOC also is the clearinghouse for information about the state's oil, gas, and geothermal industry, with more than 170,000 well records, production and injection statistics, well logs, and field maps. The Division of Oil, Gas, and Geothermal Resources (DOGGR) oversees the drilling, operation, maintenance, and plugging and abandonment of oil, natural gas, and geothermal wells. The regulatory program emphasizes the wise development of oil, natural gas, and geothermal resources in the state through sound engineering practices that protect the environment, prevent pollution, and ensure public safety.

SCOPE OF POSITION – The State Oil and Gas Supervisor is an appointee of the Governor and is responsible for managing DOGGR. The Supervisor works under the administrative direction of the Director of the Department of Conservation, also a gubernatorial appointee. This position develops, recommends, and implements complex statewide policies and procedures ensuring both the Division and Departmental goals are met and mandated programs are administered in accordance with established laws, rules, and regulations. This position serves as a member of the Department Executive Staff and is responsible for advising the Directorate of complex and sensitive policy and program issues. The Division's key customers are oil, natural gas, and geothermal operators; consultants and drilling engineers; state and federal agencies; local and regional governmental agencies; cities and counties; and public interest and environmental groups. The State Oil and Gas Supervisor serves as the expert spokesperson for the Department on oil, gas, and geothermal issues. The position has substantial authority for the technical and policy decisions affecting its program. The position also has delegated authority related to memoranda of understanding, contracts, grants, and other administrative actions, and makes final determinations on civil penalties imposed on oil and gas operations for violations of statutes and regulations.

DUTIES AND RESPONSIBILITIES

1. Direct a statewide regulatory, technical, and field operations program designed to emphasize the wise development of oil, natural gas, and geothermal resources in the state. Identify objectives of current or proposed programs, functions, and operations to ensure their relationships to the basic goals of the Department. Direct field staff through district deputies or program managers who carry out programs that regulate drilling, operation, maintenance, and plugging and abandonment of oil, gas, and geothermal wells and related facilities and pipelines. Ensure sensitive program actions are consistent with the State and Departmental policies, while minimizing adverse impacts to stakeholders.
2. Serve as one of the Governor's designees on the Interstate Oil and Gas Compact Commission. Represent the Department with various organizations, including private industry, professional, civic, and independent groups, as well as federal, state, and local governmental agencies. Coordinate with other state and federal agencies (i.e., California Emergency Management Authority; Office of Oil Spill Prevention and Response), in response to oil spills, oil facility explosions, and other catastrophic incidents.
3. Identify, develop, and implement complex statewide policies relating to DOGGR's regulatory programs with the Directorate, the Natural Resources Agency, and the Governor's Office. Develop and implement strategies, positions, and policies on key issues for the Directorate to ensure advancement of the Department's mission and goals. Formulate and evaluate plans, policies, standards, and controls to ensure that Division staff performance meets objectives.

4. Direct and supervise staff responsible for preparing reports and maintenance of records concerning work performed and problems encountered, staffing forecasts, Division budgets, and reviewing and maintaining control of expenditures for personnel, equipment, and other operating expenses.
5. Oversee studies related to oil field and geothermal resource development; conduct written and oral presentations to Division staff and external stakeholders; and edit technical reports for publication.
6. Perform other duties as required.

ADDITIONAL REQUIREMENTS

1. Willingness to work irregular hours, including some weekends.
2. Be creative, motivated, resourceful, objective, enthusiastic, and personable.
3. Possess a valid California Driver license.

CONDITIONS OF EMPLOYMENT

1. The State Oil and Gas Supervisor is appointed by the Governor (i.e. "at will" employment); therefore, the State Oil and Gas Supervisor may be terminated from service at any time without notice, cause, or right of appeal.

COMPENSATION AND BENEFITS

1. Salary Range: $13,400-$13,802 per month.
2. Benefits: Medical, dental, vision, life insurance, and retirement program under the California Public Employees' Retirement System (CalPERS).
3. Interested persons must submit an appointment application online with the Governor's Office Governor's Office Appointment Application. In addition, an electronic or hard copy resume/Curriculum Vitae, a Standard State Application Form (Std. 678) and a two-page statement of qualifications must be submitted to:

California Department of Conservation
Attn: Clayton Haas
801 K Street MS 22-13
Sacramento, CA 95814
Clayton.Haas@Conservation.ca.gov

All applications will be screened, and only the most qualified candidates will be scheduled for an interview. Travel expenses for any interviews are the sole responsibility and at the expense of each candidate.

The Department of Conservation provides equal employment opportunities to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.