



The California Fish and Game Commission
INVITES APPLICATIONS FOR
EXECUTIVE DIRECTOR
FISH AND GAME COMMISSION
EXEMPT APPOINTMENT
SACRAMENTO, CALIFORNIA

MONTHLY SALARY: \$9,634.00 - \$10,734.00

FINAL FILING DATE: Until Filled

The California Fish and Game Commission (Commission) is looking for a talented and exceptional Executive Director to take the helm of a high performing team to support and carry out the mission of the Commission. The position involves extensive travel throughout one of the most beautiful states in the union while working with a diverse, growing and exciting population of citizens.

FISH AND GAME COMMISSION: Established in 1870, the Commission is composed of five members, appointed by the Governor and confirmed by the Senate. The Commission has a small staff, including the Executive Director, Deputy Executive Director, a Program Manager, and administrative and analytical support personnel. The Commission conducts public meetings throughout the State to promulgate regulations for sport fishing and hunting, many commercial fisheries, threatened and endangered species, wildlife areas and ecological reserves; set policy for the Department of Fish and Wildlife; and accept mitigation lands on behalf of the State.

POSITION DESCRIPTION: The Executive Director is the executive officer for the Commission. Appointment to and service in the position is at the pleasure of the Commission.

The Executive Director oversees the administration of a critical statewide regulatory program; under the direction of the Commission sets meeting agendas; schedules and assists in conducting quasi-judicial license and permit hearings; maintains close contact with and briefs legislators; makes operational decisions on budget, personnel, and program management; represents the Commission in negotiations on issues within its jurisdiction; and is accountable for the overall operations of the Commission.

DESIRABLE QUALIFICATIONS: College degree in a natural resources field; executive management experience, especially past success in working with a board or commission; familiarity with California government operations and processes, including legislation, promulgation of regulations, budgeting, administration and personnel; ability to establish and maintain cooperative working relationships with representatives of all levels of government, the public, and special interest groups; and public speaking experience.

SPECIAL PERSONAL CHARACTERISTICS: A thorough commitment to the Commission's mission and vision, strong leadership skills to motivate others to define and solve problems, excellent oral and written communication skills, the highest level of integrity as well as tact and discretion, ability to work well on a small team, a judicial temperament, ability to thrive in a timeline-driven environment, dependable, and self-motivated.

APPLICATION INFORMATION: Interested persons should submit the following: A standard State Application Form (STD 678) (<https://jobs.ca.gov/Profile/StateApplication>) with original signature; a one-page Statement of Qualifications describing how his or her experience and education satisfy the desired qualifications; a current resume; and two letters of professional recommendation. If you have any questions, please contact Sherrie Fonbuena in the Commission office at (916) 653-4899. Please send your application and related information to the following address:

CALIFORNIA FISH AND GAME COMMISSION
ATTN: SHERRIE FONBUENA
1416 NINTH STREET, ROOM 1320
SACRAMENTO, CA 95814

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