



State of California—Health and Human Services Agency  
**Department of Health Care Services**



EDMUND G. BROWN JR.  
GOVERNOR

**CALIFORNIA DEPARTMENT OF HEALTH CARE SERVICES**  
**Deputy Director, Mental Health and Substance Use Disorder Services**

**Exempt Appointment**

The mission of the California Department of Health Care Services is to preserve and improve the health status of all Californians. The Deputy Director, Mental Health and Substance Use Disorder Services, is one of four program Deputy Directors in the Department of Health Care Services (DHCS) that oversee DHCS's health care programs. The position requires significant intra- and inter-organizational skills, extensive knowledge and experience in the areas of mental health and substance use treatment services, as well as keen familiarity with the national strategies associated with coordination and integration of behavioral health in relation to physical health. This is a gubernatorial appointment that must be confirmed by the California Senate.

DHCS finances and administers a number of individual health care service delivery programs, including the state's Medicaid Program, entitled the California Medical Assistance Program (Medi-Cal). These health care programs:

- Provide health care services to low-income persons and families who meet defined eligibility requirements;
- Emphasize prevention-oriented health care programs that promote human health and well-being;
- Ensure access to comprehensive health services using public and private resources;
- Ensure appropriate and effective expenditure of public resources to serve those with the greatest health care needs;

In addition to serving as a member of the Directorate, the Deputy Director of Mental Health and Substance Use Disorder Services will oversee two new departmental divisions/offices: Mental Health Services, and Substance Use Disorder Treatment Services, and will work collaboratively with the other Deputy Directors in administering the Medi-Cal total budget of over \$42 billion. Specifically the appointee:

- Provides leadership in the formulation and administration of policy to achieve the mission of the Department, and serves as liaison to federal and state partner agencies in the areas of mental health and substance use disorder treatment services.

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- Develops and oversees a strategic plan for assessment, delivery, coordination and integration of mental health and substance use disorder treatment services
- Directs and coordinates the mental health and substance use disorder treatment programs with one another and with primary care to ensure uniform program direction and maximum efficiency of program delivery in accordance with state and federal requirements and agreements.
- Directs and evaluates the policy, planning, fiscal, and ongoing performance management activities necessary to respond to federal requirements and to improve operations within the programs of the Mental Health Services and Substance Use Disorder Treatment Services Divisions/Offices:
  - MENTAL HEALTH SERVICES DIVISION/OFFICE: develops, implements and oversees policies and procedures related to the Specialty Mental Health Consolidation Program (1915 [b] Freedom of Choice Waiver) and non-waiver Medi-Cal mental health services; works with key federal partners and with the other DHCS Deputy Directors; interprets policy and provides technical assistance to county mental health plans; oversees CalMEND, the pilot collaborative to integrate primary care and mental health services; strives to improve Medi-Cal beneficiary access and quality of care, and ensure cost effective use of mental health care resources; works collaboratively with internal and external partners including professional associations and community stakeholders, to assess and develop effective and efficient delivery systems that improve mental health care options and reduce mental and physical health care costs; and is a statewide advocate for mental health services, including services that address cultural disparities.
  - SUBSTANCE USE DISORDER TREATMENT SERVICES DIVISION/OFFICE: establishes and implements policies and procedures for the effective operation of the Drug Medi-Cal Treatment Program; works with key federal partners and with the other DHCS Deputy Directors; interprets policy and provides technical assistance to counties and other entities that provide Drug Medi-Cal Treatment Program services; works collaboratively with internal and external partners, including professional associations and community stakeholders, to assess and develop effective and efficient delivery systems that improve substance use treatment services and outcomes, and help to reduce health care costs; and is a statewide advocate for substance use disorder services, including services that address cultural disparities.

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- Assists the Director, the Chief Deputy Director, and coordinates with the other Deputy Directors and the State Legislature in determining program direction that is consistent with legislative intent.
- Advises and consults with the Director, Chief Deputy Director, and other Deputy Directors concerning issues of significant policy impact, including DHCS quality improvement initiatives.
- Represents DHCS in contact with public and private organizations, community stakeholders, and local, state, and federal government officials in Medi-Cal related mental health/substance use disorder health program matters, including pertinent relationships with Corrections, Probation, and local law enforcement.

The State of California is currently assessing placement of non-Medi-Cal mental health services and substance use disorder treatment services and programs. This duty statement may be subject to change and include additional responsibilities in these subject areas.

Individuals interested in applying for this position should send a letter of interest and your resume or CV to Arleen Jacoway. Her contact information is as follows:

**By Mail:**

Department of Health Care Services  
Director's Office  
1501 Capitol Ave. P.O. Box 997413  
MS 0000  
Sacramento, CA 95899-7413  
ATTN: Arleen Jacoway

**By E-mail:**

[Arleen.Jacoway@dhcs.ca.gov](mailto:Arleen.Jacoway@dhcs.ca.gov).

The final filing date for this position is December 31, 2011 or until filled.

Questions regarding the position should be directed to Arleen Jacoway. You may contact her via e-mail or by phone at (916) 440-7408.

For information regarding benefits, please refer to the Department of Personnel Administration website: [www.dpa.ca.gov](http://www.dpa.ca.gov)