California Department of
Public Health

The California Department of Public Health is dedicated to optimizing the health and well-being of the people in California.

Governors Exempt Appointment

The California Department of Public Health (CDPH) is currently recruiting for the Chief, Division of Communicable Disease Control.

California State Government supports equal opportunity to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, sexual orientation, medical condition, or pregnancy. It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing Civil Service, and the special trust placed in the public servants.

CLASSIFICATION:	**Chief, Division of Communicable Disease Control**
JOB LOCATION:	**San Francisco Bay Area or Sacramento, CA**
FINAL FILING DATE:	**December 7, 2009 or Until Filled**

Position Description

The California Department of Public Health (CDPH) is dedicated to optimizing the health and well-being of the people in California. CDPH achieves its mission through the following Core Activities:

- Promoting healthy lifestyles for individuals and families in their communities and workplaces.
- Preventing disease, disability, and premature death and reducing or eliminating health disparities.
- Protecting the public from unhealthy and unsafe environments.
- Providing or ensuring access to quality, population-based health services.
- Preparing for, and responding to, public health emergencies.
- Producing and disseminating data to inform and evaluate public health status, strategies, and programs.

Under the general direction of the Deputy Director, Center for Infectious Diseases, the position serves as the Chief of the Division of Communicable Disease Control (DCDC) in the California Department of Public Health. As Chief of DCDC, the position provides medical and general administrative leadership in the control and prevention of infectious disease through a staff of approximately 531 state, federal, and contract staff in seven Branch offices. In the role of “State Infectious Disease Epidemiologist” (a formal relational title with federal health agencies), the Chief, responds to disease occurrences that impact the 62 local California health jurisdictions and which may also implicate health policy on a national and international level.

This position is responsible for the direct supervision of five Public Health Medical Administrator (PHMA) I Branch Chiefs; the Chief, Microbial Diseases Laboratory Branch; and the Assistant Division Chief (HPM III).

The Chief must be in possession of the legal requirement for the practice of medicine in California as determined by the California Board of Medical Quality Assurance or the California Board of Osteopathic Examiners. The Chief must have a broad and extensive administrative experience (over five years) as either a Board-eligible or a Board-certified physician in a public health program. In addition to a medical degree and experience, the Chief, requires a general management and administrative background that is necessary to accomplish long-range departmental goals as they relate to the control of communicable disease in a state facing rapid ethnic population changes, as well as a changing status of the immune deficiency, food-related outbreaks, emerging infections, etc. The Chief must manage California's response to these new challenges including bioterrorism threats while emphasizing disease prevention in the state's public and private health care systems.

This position is responsible for establishing medical policy and managing a major statewide medical health program identifying and defining the occurrence of communicable disease in California. The Chief, also implements public health policies and programs which prevent or mitigate their harmful effects and burdensome costs. Specific duties include the following:

Qualifications

- Ability to function as part of an executive management team to plan, develop, and implement department policies and priorities.
- Ability to lead, manage, and direct key public health programs.
- Ability to effectively plan for and manage changes in department priorities and operations necessary to respond to public health emergences.
- Ability to communicate effectively, orally and in writing, with the Deputy Director's office, Director's Office, CDPH executives, other state and federal agencies, and CDPH partners, including local health departments.
- Must be an M.D.

Desirable Characteristics

- Experience with a broad range of public health programs.
- Executive level experience in planning, organizing, and operating policy and program activities for a large public or private entity.
- A track record of recruiting, managing, and retaining top-level managers who function effectively as a team.
- Formal training in public health.

Application Information

Interested candidates should submit:

- A resume
- Three professional references (name, telephone number, and email address)
- A statement of qualifications, no more than three pages in length, that describes how the candidate's background and experience specifically relates to the ability to perform the duties of this position

Submit all documents and any questions to:

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