



STATE OF CALIFORNIA

An Equal Employment Opportunity Employer - equal opportunity to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation.

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

ONLY INDIVIDUALS LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES WILL BE HIRED.

INVITES APPLICATIONS FOR

EXEMPT DEPUTY SECRETARY HEALTH INFORMATION EXCHANGE HEALTH AND HUMAN SERVICES AGENCY

**MONTHLY SALARY
\$9,755 - \$ 10,549**

**FINAL FILING DATE:
11/9/2011 or until filled**

The State of California recognizes interoperable health information exchange as a vital infrastructure component that can reduce medical errors, improve health care quality, and produce greater value for health care expenditures. California is currently implementing its statewide health information exchange strategy through a State Cooperative Agreement with the Office of the National Coordinator for Health Information Exchange funded by American Recovery and Renewal Act (ARRA). The Deputy Secretary for Health Information Exchange (HIE) will lead and coordinate state government's engagement on health information technology and information exchange related issues.

Typical duties of the position include the following:

- Reports to the Secretary of the Health and Human Services Agency, acts as the Administration's key advisor on all issues related to electronic health information technology and exchange. The Deputy also serves as the Director of the California

Office of Health Information Integrity (CalOHII) and is responsible for ensuring California develops the privacy and security framework that protects patient's privacy while enabling healthcare providers to conduct health information exchange that improves healthcare outcomes and meets federal Meaningful Use requirements.

- Coordinates all federally funded Health Information Exchange (HIE) efforts in California bringing together key state government stakeholders such as the Department of Health Care Services, Medi-Cal Health Information Technology Program and the Department of Public Health with other major federally funded programs for HIE including the Regional Extension Center Programs, educational institutions engaged in training California's workforce in HIE, Beacon Demonstration Project and Cal eConnect, California designated governance entity for statewide health information exchange. The Deputy is a charter member of the Board of Directors of the designated governance entity, Cal eConnect and actively represents the Health and Human Services Agency at all board meetings.
- Serves as Director of the Office of Health Information Integrity within the Health and Human Services Agency. The Office of Health Information Integrity is responsible for leading California's effort to address the privacy and security issues inherent with HIE, ensuring state entities are complying and implementing the administrative simplification provisions or the federal Health Insurance and Portability and Accountability Act (HIPAA), and the enforcement of health information privacy statutes. The Deputy is responsible for promulgating demonstration regulations, administering penalties for the violation of California's Health Privacy, and overseeing Department's HIPAA budgets and expenditures.
- Oversees the integration of state government HIE efforts, working jointly with the Office of the State Chief Information Officer, the Business, Transportation and Housing Agency, and other state partners to ensure that the state's health information technology system implementations are: 1) interoperable; 2) advance the coordination of health care; and 3) helps ensure state health information technology project are aligned with national standards, initiatives and policies. This position also leads the state's engagement in the development, application, and use of health information technology at the department level.

Specific deliverables of the Health Information effort include:

- An expanded and improved health information infrastructure for all of California particularly with health care providers that treat safety net populations.
- Setting California's HIE vision in collaboration with all key stakeholders.
- Resolving privacy and security issues through the harmonization of state and federal laws, better policies and procedures by healthcare providers and through development of new and stronger privacy and security protections and through the enhancement of technology.
- Coordinated HIE/HIT initiatives to promote the growth and sustainability of existing and new operable HIE networks.

- Implementation of California's strategy, taking account of new and emerging trends in HIE such as Personalize Medicine, telemedicine, directed exchange.
- California's compliance to federal HIPAA and HITECH requirements.

DESIRABLE QUALIFICATIONS

The Deputy should have an understanding of California's Cooperative Agreement and all major federally funded HIE Programs in California. The Deputy should understand the relationship between Health Information technology and the quality and cost of health care and the role of state government in that process, as well as the following desirables:

- An in-depth understanding of the current HIE landscape and its key trends, particularly in California.
- In depth understanding of privacy and security issues associated with HIE.
- Senior/executive policy level experience in government, healthcare or nonprofit organization.
- Experience leading and facilitating diverse groups, strategic vendors and stakeholders.
- Experience working with a variety of health care information systems.
- Knowledge of state and federal legislative processes.
- Knowledge of California state government financing, procurement and IT systems development processes.
- Experience working with healthcare advocates, stakeholders and legislative leadership.

SPECIAL PERSONAL CHARACTERISTICS:

- Demonstrated leader with personal integrity and the ability to establish partnerships and consensus.
- Highly motivated, accountable individual who enjoys challenges and achieving goals.
- Ability to work with diverse stakeholders and balance competing and sometimes conflicting interests to achieve public benefit goals.
- Strong organizational skills and an open collaborative management style.
- Excellent verbal, listening and written communication skills with the ability to communicate effectively with people at all levels, backgrounds and disciplines.
- Strong communicator with the ability to articulate California's HIE strategy to both the healthcare industry and the healthcare consumer.
- Ability to establish credibility and build strong working relationships with executive leadership both within and outside state government.

COMPENSATION AND BENEFITS

The State of California benefit package includes:

- Retirement contributions into the California Public Employees' Retirement System (PERS)
- Vacation and sick or annual leave

- Medical, dental and vision insurance
- Life insurance of \$50,000 basic plus \$50,000 Accidental Death and Dismemberment
- 11 holidays plus two professional development days and one personal day per year
- Voluntary enrollment into a deferred compensation program, Long Term Disability Insurance, Long Term Care Insurance, Group Term Life Insurance, and a Legal Services Plan

REVIEW AND SELECTION PROCESS

An executive screening committee will conduct a review of all resumes and Statement of Qualifications. Candidates with the most desirable qualifications will be invited for interviews. Interviews will be held in Sacramento, California. The Deputy Secretary, Health Information Exchange, Health and Human Services Agency, serves at the pleasure of the Governor and is an "Exempt" position, therefore appointment to each position and salary are subject to executive approval.

HOW TO APPLY

Qualified persons must complete and file an appointment application online with Governor's Office. Qualified persons must also submit a resume of qualifications and experience, a Statement of Qualifications (no more than TWO PAGES) based on the Desirable Qualifications identified in this announcement, and three professional references (names and telephone numbers) to Lisa Hudson, Personnel Bureau, Department of Social Services at 744 P Street, MS 8-15-58, Sacramento, California 95814. Lisa Hudson can be reached at (916) 657-3473 or lisa.hudson@dss.ca.gov. For further information regarding this position, please contact Sonia Herrera at sherrera@chhs.ca.gov.

Appointment applications from the Office of the Governor may be obtained through the Governor's Office website at: www.gov.ca.gov or http://www.gov.ca.gov/s_appointmentsapplication.php

Note: If you have submitted your application in a previous administration or were appointed under a previous administration and wish to reapply, you must fill out the current application. We do not have access to applications from previous administrations.

If you have submitted your application under the current administration for an exempt position, it is not necessary to complete another on-line application. However, you must submit a letter of interest to the Office of the Governor stating the position(s) for which you are interested in if it has changed from when you submitted the on-line application, along with a current resume. You must also submit your resume, Statement of Qualifications, and references to the Department of Social Services as noted above in "How to Apply."