



The California Department of Public Health is dedicated to optimizing the health and well-being of the people in California

Governor's Exempt Appointment

The California Department of Public Health is currently recruiting for the Deputy Director and Chief Counsel, Office of Legal Services (Exempt).

California State Government supports equal opportunity to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, sexual orientation, medical condition or pregnancy. It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing Civil Service, and the special trust placed in public servants.

CLASSIFICATION:	Deputy Director and Chief Counsel, Office of Legal Services
JOB LOCATION:	Sacramento, CA
FINAL FILING DATE:	July 8, 2013 or Until Filled

Position Description

The California Department of Public Health's (CDPH) mission is to optimize the health and well-being of the people of California. To accomplish this mission CDPH administers over 200 diverse public health programs and ten essential public health services:

1. Monitoring health status to identify community health problems, including health disparities.
2. Detecting and investigating health problems and health hazards in the community.
3. Informing, educating and empowering people and organizations to adopt healthy behaviors to enhance health.
4. Partnering with communities and organizations to identify and solve health problems and to respond to public health emergencies.
5. Developing and implementing public health interventions and best practices that support individual and community health efforts and increase healthy outcomes.
6. Enforcing laws and regulations that protect health and ensure safety.
7. Linking people to needed personal health services and ensuring the provision of population-based health services.
8. Assuring a competent public health workforce and effective public health coverage.
9. Evaluating effectiveness, accessibility, and quality of public health services, strategies and programs.
10. Researching for insights and innovative solutions to public health problems.

Under the general direction of the Director, California Department of Public Health, and the Chief Deputy Director, Operations, the Deputy Director and Chief Counsel will plan, organize and manage the work of the Office of Legal Services. The Office of Legal Services consists of 55 positions, including 35 attorneys who provide advice and representation to departmental programs, and includes an Office of Regulations and a Privacy Officer.

The Office of Legal Services is responsible for providing or arranging all essential legal services required by the Department. The Deputy Director and Chief Counsel is responsible for providing advice and counsel to the Director, both Chief Deputy Directors and Deputy Directors on legal policy issues, litigation and legislation. The Deputy Director and Chief Counsel also represents the Department in dealings with the Governor's Office, the California Health and Human Services Agency and before the Legislature, as needed.

Qualifications

- J.D. and license to practice law in California.
- Ability to communicate effectively in written and oral communications with the Director, Chief Deputy Directors, the California Health and Human Services Agency, CDPH management staff, other state departments and agencies, the legislature and public health organizations and their counsel.
- Ability to independently identify and propose resolution of legal issues in CDPH programs or operations.
- Ability to organize a government law office and manage a staff of attorneys and other professional staff.

Desirable Qualifications

- Experience with legal issues related to public health
- Experience with legal requirements applicable to the operation of a state agency
- Experience with state administrative law, regulation adoption and administrative hearing processes

Applicant Information

Interested candidates must submit all of the following:

- A completed Standard State Application (Form 678)
<http://jobs.ca.gov/Profile/StateApplication>
- A current resume
- A narrative discussion of the applicant's education, training, experience and skills

Applications must be received by 5:00 p.m. on July 8, 2013 in the office below:

Janeece Sargis, Director's Office
California Department of Public Health
P.O. Box 997377, MS 0500
Sacramento, CA 95899-7377

Please contact Janeece Sargis at (916) 558-1728, or Janeece.Sargis@cdph.ca.gov, if you have any questions about this position or the application process.