

CALIFORNIA DEPARTMENT OF HEALTH CARE SERVICES DEPUTY DIRECTOR/POLICY

EXEMPT APPOINTMENT

Legislation, passed in 2006, establishes a new California Department of Health Care Services (DHCS) on July 1, 2007. DHCS shares the broad mission to protect and improve the health of all Californians with the new California Department of Public Health (CDPH). To accomplish this, DHCS finances and administers a number of individual health care service delivery programs, including the California Medical Assistance Program (Medi-Cal). These programs

- Provide health care services to low-income persons and families who meet defined eligibility requirements.
- Emphasize prevention-oriented health care programs that promote human health and well-being.
- Ensure access to comprehensive health services using public and private resources.
- Ensure appropriate and effective expenditure of public resources to serve those with the greatest health care needs.

The Deputy Director/Policy is one of two Deputy Directors in DHCS that oversee Health Care Programs. Under the administrative direction of the DHCS Chief Deputy Director of Health Care Programs, both Deputy Directors serve as integral components in the formulation of policy to achieve the mission of the department. In addition to serving as a member of the Directorate, the Deputy Director/Policy will be responsible for the development, promotion, and implementation of health care delivery systems to over 6.8 million beneficiaries of the State Medi-Cal program, the Primary and Rural Health Care Systems programs, and provides direct management to five divisions: Medi-Cal Eligibility; Medi-Cal Benefits, Waiver Analysis, and Rates; Safety Net Financing; Pharmacy Benefits; and Long Term Care; and administers approximately half of a total budget of over \$37 billion. Specifically the incumbent:

- Directs and coordinates the programs and activities in the Health Care Programs/Policy area to ensure uniform program direction and maximum efficiency throughout the statewide health care delivery system.
- Medi-Cal Eligibility Division: coordinates, clarifies, and implements Medi-Cal regulations, policy, and procedures to assure that Medi-Cal eligibility is

determined accurately and on a timely basis by the 58 county public social services agencies.

- Medi-Cal Benefits, Waiver Analysis, and Rates Division: determines what medical benefits Medi-Cal beneficiaries may receive, and what the charges will be for the services provided to those beneficiaries.
 - Safety Net Financing Division: assures appropriate and timely payment to California's safety net hospitals that provide inpatient/outpatient hospital care to the most vulnerable and medically fragile Medi-Cal population and uninsured, indigent patients, and several programs including local school and county administrative costs in the Medi-Cal program for children of low-income families, and primary and rural health care systems.
 - Pharmacy Benefits Division: Medi-Cal program pharmacy benefit for beneficiaries by establishing the policies for drugs, medical supplies, and enteral nutrition; and negotiating rebate and acquisition cost contracts for these drugs and supplies.
 - Long Term Care Division: long-term care programs that integrate service delivery and consolidate funding sources, including the monitoring and oversight of multiple programs, including Medi-Cal waivers that enable individuals to receive safe and appropriate health care in their home or a community setting instead of an institution, such as a nursing facility.
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- Establishes and implements policies and procedures for the effective operation of the Medi-Cal program.
 - Assists the Director, the Chief Deputy Director, other Deputy Directors, and the State Legislature in determining program direction that is consistent with legislative intent.
 - Advises and consults with the Chief Deputy Director concerning issues of significant policy impact.
 - Represents the Department in contact with public and private organizations, and local, state, and federal government officials in Medi-Cal program, Long Term Care, and Primary and Rural Health Care Systems matters
 - Directs and evaluates the planning activities necessary to improve operations in the program in the Health Care Programs/Policy area.

Qualifications

- Ability to function as a part of an executive management team to plan, develop and implement department policy and priorities.
- Ability to independently organize and lead policy and program operations that encompass varied program issues, functions and priorities.

- Ability to communicate effectively, in written and oral communications, with the Governor's Office, the Health and Human Services Agency, the DHCS executives, other state and federal agencies, the Legislature, and DHCS partners and constituencies including local public health departments.

Desirable Qualifications

- Executive level experience in planning, organizing and operating policy and program activities for a large public or private entity.
- A track record of recruiting, managing and retaining top-level managers who function effectively as a team.

Application Information

Interested candidates should submit a letter of interest and a résumé to:

Arleen Jacoway
Director's Office
Department of Health Services
P.O. Box 997413, M.S. 1000
Sacramento, CA 95899-7413

Questions about the position or the application process should be directed to Arleen Jacoway at (916) 440-7408 or at ajacoway@dhs.ca.gov

California State Government supports equal opportunity to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, sexual orientation, medical condition or pregnancy. It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing Civil Service, and the special trust placed in public servants.