

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH CHIEF DEPUTY DIRECTOR/OPERATIONS

EXEMPT APPOINTMENT

Legislation, passed in 2006, establishes a new California Department of Public Health (CDPH) on July 1, 2007. CDPH must fulfill the broad mission of protecting and improving the health of all Californians. To accomplish this mission, CDPH administers a broad range of population-based public and environmental health programs which:

- Promote healthy lifestyles and appropriate use of health services;
- Prevent disease, disability and premature death;
- Protect the public from unhealthy and unsafe environments;
- Provide and ensure access to critical public health services; and
- Enhance public health emergency preparedness and response.

The Chief Deputy Director/Operations is one of two Chief Deputy Directors in CDPH. Under the administrative direction of the CDPH State Public Health Officer, both Chief Deputy Directors serve as integral components in the formulation of policy to achieve the mission of the department. In addition to serving as a member of the Directorate, the Chief Deputy Director/Operations will be responsible for the direct management of department units responsible for administration, legal services, internal audits and information technology services.

Qualifications

- Ability to function as a part of an executive management team to plan, develop and implement department policy and priorities.
- Ability to independently organize and lead department operation functions, including budget, personnel, accounting, facilities management, legal services, internal audits and information technology services.
- Ability to effectively plan for and manage immediate changes department priorities and modes of operation necessary to respond to public health emergencies.
- Ability to communicate effectively, in written and oral communications, with the Governor's Office, the Health and Human Services Agency, the CDPH executives, other state and federal agencies, the Legislature, and CDPH partners and constituencies including local public health departments.

Desirable Qualifications

- Experience with public health, environmental health or emergency preparedness programs.
- Executive level experience in planning, organizing and operating administrative functions for a large public or private entity.
- A track record of recruiting, managing and retaining top-level managers who function effectively as a team.

Application Information

Interested candidates should submit a letter of interest and a résumé to:

Arleen Jacoway, Director's Office
Department of Health Services
P.O. Box 997413, M.S. 1000
Sacramento, CA 95899-7413

Questions about the position or the application process should be directed to Arleen Jacoway at (916) 440-7408 or at AJacoway@dhs.ca.gov

California State Government supports equal opportunity to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, sexual orientation, medical condition or pregnancy. It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing Civil Service, and the special trust placed in public servants.