



- Show the state how we get IT done -

## Secretary, California Technology Agency

Open until filled

### THE POSITION

As the state's CIO, the Secretary serves as a member of Governor Jerry Brown's cabinet and advises the Governor on the strategic management and direction of information technology/resources for the state and directs the Technology Agency in minimizing overlap, redundancy, and cost in state operations through the promotion of efficient and effective use of IT. The Secretary provides leadership for the state's IT programs and works collaboratively with other IT leaders throughout the state.

Salary is \$175k/year and includes full benefits (see next page for details).

### THE ENVIRONMENT

Previously the Office of the State Chief Information Officer, the Technology Agency was formally established through [AB 2408](#) as a cabinet-level agency with statutory authority over IT strategic vision and planning, enterprise architecture, policy, and project approval and oversight. The Agency oversees IT projects and public safety emergency communications systems for all state departments and has a \$500M annual budget.

More information can be found at our website: [www.cio.ca.gov](http://www.cio.ca.gov)

### CRITICAL COMPETENCIES

- Ability to generate and execute creative strategies to increase efficiency of large IT projects.
- Demonstrated leadership experience successfully using project oversight skills to deliver IT solutions.
- Ability to generate creative ideas to improve services, cut costs and increase efficiencies within large organizations.
- Experience equivalent to the CIO level with a large span of control/influence.
- Experience serving as adviser to executive management on broad IT issues.
- Knowledge of a wide range of information technologies.
- Demonstrated ability to translate executive direction on IT matters to concrete results.
- Demonstrated ability to pull disparate groups together to share a common vision.
- Ability to work under pressure scenarios and with diverse personalities.
- Understanding of IT challenges facing the state highly desired.

## APPLICATION & SELECTION PROCESS

To be considered for this challenging leadership opportunity, please submit your resume and a statement of your qualifications not to exceed two pages. This statement should include answers to the following two questions:

1. Describe your leadership experience that demonstrates an ability to use project oversight skills to guide the successful completion of multiple large IT projects.
2. In this position, describe what you would do to generate creative solutions to meet budgetary needs while simultaneously growing the capability of the state's IT community to deliver effective solutions.

The selection process will consist of a competitive evaluation of qualifications based upon a review of the application materials. Those candidates who demonstrate exceptional qualifications may be asked to continue in the selection process.

Email your resume and statement of qualifications to: [SecretaryCTA@gov.ca.gov](mailto:SecretaryCTA@gov.ca.gov)

## MINIMUM QUALIFICATIONS

While there are no formal minimum qualifications for this position, competitive candidates will possess a relevant educational and professional background. This will include but is not limited to project management certification, knowledge of a wide range of information technologies, and professional affiliations.

## BENEFITS

Examples of benefits include:

- Health, dental, and vision
- Retirement (CalPERS)
- Ten paid holidays annually
- Long-term care insurance
- Group term life insurance

Additional details regarding the compensation and benefits package for exempt employees can be found on the Department of Personnel Administration's [website](#).