



Job Announcement Technology Officer

The California Institute for Regenerative Medicine (CIRM) is the state agency established under Proposition 71 for funding stem cell research in California. Using funds generated by state-issued bonds, CIRM makes grants and loans for stem cell research, for research facilities and for other vital research opportunities related to the development of disease therapies. CIRM is overseen by a board, the Independent Citizens Oversight Committee, and is assisted in its work by three working groups, the Scientific and Medical Accountability Standards Working Group, the Scientific and Medical Research Funding Working Group and the Scientific and Medical Research Facilities Working Group. Each working group is composed of patient advocates from the ICOC and outside experts.

Under the direction of the Chief Finance and Administrative Officer (CFAO); the Technology Officer exercises the authority and responsibility for Information Technology, provides strategic direction, policy guidance, and IT services; and maintains responsibility for overseeing and coordinating all IT investments. The Technology Officer will be responsible for all in-house technology and equipment which includes management of the desktop and laptop hardware and software, handhelds, copier/printer and long-term IT investment strategies.

Qualifications:

- Bachelor's degree in Computer Science or related field and a minimum five years of management experience in IT or an equivalent combination of education and experience.
- Experience with Microsoft technology stack including Office, SQL Server, Exchange and SharePoint.
- Experience must include a diverse combination of skills in technology, business, and interpersonal communications; and demonstrated leadership and organizational capabilities.
- Knowledge of contemporary information technology including software, hardware, network and communication technologies, and best practices; and strategic planning.
- Possesses management skills including leadership, communication and conflict resolution.
- Ability to bring people together around complex goals, develop consensus among user groups and individuals affected by the introduction of new technologies; communicate technical concepts to management and staff; and establish and maintain effective working relationships with staff using principles of good customer service.
- Sound technical skills, analytical ability, good judgment and strong operational focus.



- Self-directed individual who can effectively work as a team player.
- Demonstrated ability to simultaneously manage projects in varying stages of development under time pressure.

Physical Requirements

- Must maintain the physical ability necessary to perform tasks in an office setting, operating multiple computers, keyboards, and other peripheral equipment.

The annual salary range is \$90,000-\$135,000 with a very competitive benefits package offered through the State of California. Salary will be commensurate with the candidate's skills, knowledge and experience.

The filing deadline is Friday, February 9 at 5 pm and the position is open until filled.

HOW TO APPLY: Interested candidates please submit:

- Cover letter
- CV/Resume
- California State application (STD. 678) which can be obtained from our website at <http://www.cirm.ca.gov/jobs/> to:

jobs@cirm.ca.gov or CIRM Search, 210 King Street San Francisco, CA 94107.

CIRM is an Equal Opportunity Employer and particularly welcomes applications from under-represented minorities and women.